

**GOVERNMENT OF KHYBER PAKHTUNKHWA
COMMUNICATION & WORKS DEPARTMENT**

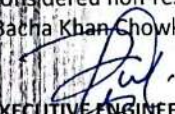
NOTICE INVITING E-BIDDING THROUGH EPADS

(SINGLE STAGE TWO ENVELOPE E-PAK ACQUISITION AND DISPOSAL SYSTEM) (E-PADS)

Communication & Works Building Division-II Peshawar, invites **electronic bids from eligible firms / Bidders** Enlisted with C&W Department and Pakistan Engineering Council for the CFY 2026-27, in accordance with KPPRA Procurement Rules -2014 on Single Stage Two Envelope procedure, amended up-to vide Notification No. SOR (14) Vol: 1-24/2021-22 Dated: 10-05-2022, through EPADS for the following works:

S / NO	Name of Works	Required Category of PEC/C&W	Bid Security 2% i/c Stamp Duty (Rs.)	Tender Fee @ 0.03% (Rs.)	Last Date & Time of Submission of EPADS (Technical & Financial)	Date & Time of Opening of Financial Bid
1	CONSTRUCTION OF WARDS, OPD, GYMS, PRIVATE ROOMS AND OFFICES FOR THE COMPREHENSIVE PHYSICAL REHABILITATION OF PEOPLE WITH STROKE AND CLOSED HEAD INJURIES AT PARAPLEGIC CENTER (HAYATABAD) PESHAWAR (PCP) (ADP NO. 666/210478)	PK-C2 and Above & CE-09 / CE-10 / EE-04 EE-06 / CE-11 / EE-02 / EE-07 / ME-02 / CE-09 / CE-01 / ME-05	10442750/-	156360/-	29-10-2026 At 12:00 Hours	After Approval of Technical Bid

- Bidding Solicitation Documents along-with Bidding Criteria and instruction to bidders can be downloaded from the official EPADS website and C&W website (www.cwd.gkp.pk) as well as KPPRA website (www.kppra.go.pk) before the submission time. Bids submitted without requisite documents or incomplete will not be processed further for Technical Evaluation.
- Bidders must submit an affidavit on stamp paper with the Technical Proposal confirming that the CDR in the sealed financial bid is original and authentic; otherwise the bid will be considered non-responsive.
- All the bidders will have to submit CDR from scheduled Bank on Account of bidding entry fee (Not refundable) for each bid @0.03% of the estimated cost without fail, otherwise his bid will not be entertained.
- Original CDR for Bid Security (from a Scheduled Bank), Stamp Duty, and Bid Entry Fee @0.03% of the estimated cost must be submitted with the Technical Proposal before the closing date/time.
- A copy of the Technical Proposal as well as Financial Securities in the required format is mandatory and to be uploaded on EPADS System.
- Electronic bidding will be done on "ABOVE/BELOW/ATPAR" system on BOQ/ Engineer's Estimate, based on MRS applicable. Only two digits after the decimal point shall be considered for evaluation purposes.
- Electronic Bids will be displayed by online E-Bidding through EPADS system after 30-Minutes of closing time in presence of bidders/their representative.
- Bid Security of 1st, 2nd & 3rd lowest bidder will be retained by the Procuring Entity till approval of the bid.
- Any bidder who provides incorrect information shall stand disqualified and will be debarred.
- The competent Authority reserves the right to reject any or all the tenders by assigning the cogent reason(s).
- Bid will be valid for (90) days.
- Details of similar nature and other general works, in hand and completed during last five years supported by work orders and completion certificates duly attested form Executing Agencies concerned.
- Machinery (Tools, Plants & Equipment etc.) supported with the purchase documents as evidence of ownership.
- Details of technical staff/engineers with updated CVs, qualifications, and agreement with the firm on stamp paper (for the current year) must be provided, along with an affidavit confirming their availability for the project, including PEC registration numbers and contact details. Financial soundness supported by annual Audit reports for the current year.
- Tax returned certificate for the current year.
- All other terms and conditions, including KPPRA amended rules, can be obtained from the C&W Department website or the office of the undersigned during working hours.
- All Federal / Provincial duties / Stamp duties / Taxes will be recovered as per direction of the Government issued from time to time.
- Joint Venture (JV) is allowed as per C&W Rules and Regulations / KPPRA Rules.
- The Participating contractors(s) must submit their updated FBR (Active Status), KPPRA (Active Status), PEC License and C&W Enlistment copies for the current financial year, on the day of opening of tender(s).
- All bidders are required to be registered with Khyber Pakhtunkhwa Revenue Authority (KPPRA) under Finance Act, 2013 Act No. XXI of 2013.
- The Financial Bid will be opened after the approval of Technical Bids from the Competent Authority.
- Period of Completion will be based on Work Order(s).
- Any condition/Instructions, if missing will be dealt in light of KPPRA rules.
- Contractors whose past performance is not satisfactory with this Division shall be considered non-responsive.
- Venue of bids opening is office of the Executive Engineer C&W Building Division-II Bacha Khan Chowk Peshawar


EXECUTIVE ENGINEER
C&W BUILDING DIVISION-II
PESHAWAR
Ph # 091-9212417



**GOVERNMENT OF KHYBER PAKHTUNKHWA
OFFICE OF THE EXECUTIVE ENGINEER
BUILDING DIVISION –II,
C & W DEPARTMENT, PESHAWAR**

**CONSTRUCTION OF WARDS, OPD, GYMS, PRIVATE ROOMS AND OFFICES FOR THE
COMPREHENSIVE PHYSICAL REHABILITATION OF PEOPLE WITH STROKE AND CLOSED HEAD
INJURIES AT PARAPLEGIC CENTER (HAYATABAD) PESHAWAR (PCP) (ADP NO. 666/210478).**



**PRE-QUALIFICATION / TECHNICAL EVALUATION DOCUMENTS
(Guidelines & Criteria)**

Issued To M/s. _____

INTRODUCTION TO APPLICANTS

1. INTRODUCTION:

The Executive Engineer building Division-II Peshawar, C&W Department invites sealed Bids from the eligible firms / contractors registered in relevant code: in accordance with KPPRA procurement Rules 2014 and registered with the Khyber Pakhtunkhwa Revenue Authority, established under the Khyber Pakhtunkhwa Finance act, 2013 (Khyber Pakhtunkhwa Act No. XXI of 2013) and who have renewed their registration for the year 2026-27 and also registered with Pakistan Engineering Council in the relevant codes for the year 2026-27, visible on Website of PEC, on Single Stage Two Envelop procedure for the below work.

Sl. No.	Name of Work	Required category of PEC
1.	CONSTRUCTION OF WARDS, OPD, GYMS, PRIVATE ROOMS AND OFFICES FOR THE COMPREHENSIVE PHYSICAL REHABILITATION OF PEOPLE WITH STROKE AND CLOSED HEAD INJURIES AT PARAPLEGIC CENTER (HAYATABAD) PESHAWAR (PCP) (ADP NO. 666/210478).	PK-C2 and Above & CE-09 / CE-10 / EE-04 EE-06 / CE-11 / EE-02 / EE-07 / ME-02 / CE-09 / CE-01 / ME-05

1. All interested eligible bidders shall deposit their CDR in the name of procuring entity (**Executive Engineer Building Division-II, Peshawar**) prior to the closing date of technical bid submission.
2. The financial bid opening date will be intimated to all concerned after finalization of Technical Evaluation by the procurement committee.
3. The bid shall be submitted through courier and 2% Security Deposit / CDR of the Engineer Estimate shall be sealed in financial bid, in the shape of Call Deposit (Original) before closing date and time.
4. A completed set of bid documents/criteria should be obtained As per KPPRA Notification No. SRO (14)/Vol:1-24/2021-22/6058-71 dated 10th May, 2022 regarding Bid Security & Additional Bid Security clear instructions have been given in the said Notification of KPPRA and the clauses shall be implemented on this bid.
5. Call Deposit of Schedule Banks shall be acceptable and no Bank Cheque or pay order shall be acceptable.
6. A copy of Technical Proposal in the required format is mandatory and to be uploaded by the bidder as part of EPADS before submitting online Financial Bids.
7. Tender form fee (non-refundable) @0.03% on the estimated cost in shape of Call Deposit should accompany with technical bid in the name of procurement entity (separately).
8. An affidavit on Judicial Stamp Paper should be submitted to the affect that 2% Call Deposit on estimated cost has been attached with the Technical Bid.
9. Joint Venture will be allowed as per rules.
10. A firm submitting technical bid to the procurement entity shall also attach letter head and sign the technical bid **or** their authorized representative.
11. A firm submitting false information and inaccurate or in-complete material, the firm shall be considered as dis-qualified.
12. Technical proposal should be in sealed envelope clearly marked "Technical Proposal" and Additional Security (in case of quoted rates more than 10% below) should be in sealed envelope accompanied with signed BOQ clearly marked "Financial Bid". Technical proposal and financial bid shall reach the Bids opening venue before the fixed date/time.

13. The “Financial Bids/Proposals” of only technically responsive and qualified bidders will be opened in the presence of bidders/their representatives (who may like to attend) on the date & time to be notified later on. Whereas, the “Financial Bids” of technically non-responsive bidders shall be returned unopened to the respective contractor/firm.
14. In case if bids/proposals are not opened on the above mentioned date due to unforeseen reasons, these shall be opened on the next working date at the same place & time
15. Clarifications/queries, if any, shall be asked/communicated through EPADS or from the office of the undersigned within office hours before the last date and time for submission of bid.
16. Any item not reflected in the BOQ and required at site shall be paid in accordance with MRS-2025 (1st Bi Annual) / prevailing market rates for NSI with the approval of the competent authority.
17. If the bid becomes tie, it will be decided through open toss.
18. All other terms and conditions shall remain intact as per guidelines and rules framed by the Provincial Government

2. SUBMISSION

- 2.1 The applications for Technical Evaluation must be received in sealed envelope on or before the deadline for submission at the office of “**Executive Engineer Building Division-II, Peshawar**” otherwise bid will be non-responsive.
- 2.2 The Bidding documents should be in sealed envelope clearly marked “Name of Work, and shall reach the Bids opening venue before closing time.
- 2.3 The name and address of the Applicant shall be clearly marked on envelop. The Employer reserves the right to accept or reject the late applications.
- 2.4 The applications will be prepared in English language. Information in any other language shall be accompanied by its translation in English language.
- 2.5 The applicant must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in disqualification of the applicant.
- 2.6 Each page of the Technical Evaluation documents of the Applicant must be signed and stamped by the authorized representative of the applicant firm.

3. **TECHNICAL EVALUATION CRITERIA:**

- 3.1 Technical Evaluation shall be based on the criteria given in the succeeding paras regarding the Applicant's Experience Record, Financial Soundness, Equipment Capabilities, Personnel's Capabilities etc. as demonstrated by the Applicant's responses in line with this document.
- 3.2 The employer reserves the right to waive minor deviations, if they do not materially affect the capability of an Applicant to perform the Contract. Sub-Constructor's experience and resources shall not be taken into account in determining the Applicant's compliance with the qualifying criteria.
- 3.3 In addition to the fulfillment of below mentioned mandatory requirements, the applicant must secure at least **50% score in each category & overall 70% marks** in order to qualify. Pre-qualification / Technical Evaluation status shall be decided on the **Pass / Fail** basis.

The mandatory requirements and other criteria are described hereunder: -

3.4 **Mandatory Requirement:**

- i. Valid registration with PEC duly renewed up to 30-06-2027 in C-2 & above category having specialized Codes **CE-09 / CE-10 / EE-04 EE-06 / CE-11 / EE-02 / EE-07 / ME-02 / CE-09 / CE-01 / ME-05** No further evaluation will be carried out if updated License is not attached and Code is missing.
- ii. The machinery as mentioned below are mandatory Bidder must submit machinery on original judiciary stamp paper along with relevant documentation as a proof and the department has the right to verify the machinery of any bidder.
- iii. Affidavit of "non-blacklisting" on original judiciary stamp Paper within the **current month** of submission of Pre-qualification / Technical Evaluation documents.
- iv. An Affidavit on original judiciary stamp paper showing noninvolvement in any litigation with any procurement entity within the current month of submission of Pre-qualification / Technical Evaluation documents.
- v. An Affidavit on original judiciary stamp paper with in current month will be submitted showing the name with years of experience of technical staff.
- vi. An Affidavit on original judiciary stamp paper will be submitted to the effect that 2% call deposit on estimated cost has been attached with the Technical bid.
- vii. Latest registration with Income Tax Department (Valid NTN) and Khyber Pakhtunkhwa Revenue Authority (KPRA).
- viii. Registration with C&W Department KP duly renewed up to 30-06-2027.
- ix. If a firm submitted false /incorrect information and documents will be considered disqualified.

Note: - No further evaluation will be carried out if the firm don't fulfill all of the above mandatory requirements.

3.5 **Detailed Evaluation:**

The applicants meeting the above-mentioned mandatory requirements will be selected for detailed evaluation. The detailed evaluation shall be carried out on the basis of the criteria for the different categories hereunder: -

Sr. No.	Category	Weightage / Marks
1	General Experience Record	35
2	Personnel Capabilities	20
3	Equipment Capability	20
4	Financial Soundness	25
Total		100

Note: Pre-qualification/ Technical Evaluation status shall be decided on the basis of **Pass / Fail** basis (**overall minimum passing marks shall be 70**). The applicant must secure at least **50% Score** in each category

CRITERIA FOR EVALUATION OF BIDS

Technical Evaluation of Bids

Detailed criteria for each category have been developed as given here under in each head as follows:

1. General Experience

Credit Marks for experience shall be awarded on the basis of following qualifications:

Sr. No.	Description	Maximum Points
i)	Projects of similar nature and complexity completed over latest 05 years.	15
ii)	Projects of similar nature and complexity in hand.	15
iii).	Performance report from relevant client/procurement entity for ongoing and completed projects during last 5 years.	05
	Sub Total:	35

1.1 General Experience (Detail)

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained	Further Explanation
i)	Projects of similar nature and complexity Completed in last five years.	20	a). 07 Marks will be awarded for each completed project having cost of equal to or more than Rs. 400 million. Full marks (20) will be given for 3 such projects. Work orders and completion certificates from the relevant department(s)/ organization shall be provided in support b). 05 Marks will be awarded for each completed project having cost between Rs. 300 million to Rs. 400 million. Full marks (20) will be given for 4 such projects. Work orders and completion certificates from the relevant department(s)/ organization shall be provided in support c). 04 Marks will be awarded for each completed project having cost between Rs. 200 million to Rs. 300 million. Full marks (20) will be given for 5 such projects. Work orders and completion certificates from the relevant department(s)/ organization shall be provided in support. Note: No marks will be given if similar project cost is less than Rs. 200 million.	Work orders and completion certificates duly attested from the relevant department(s)/ organization shall be provided in support.
ii)	Projects of similar nature and complexity in-hand.	15	a). 07 Marks will be awarded for each in-hand project having cost of equal to or more than Rs. 400 million. Full marks (15) will be given for 2 such projects. b). 05 Marks will be awarded for each in-hand project having cost between Rs. 300 million to Rs. 400 million. Full marks (15) will be given for 3 such projects. c). 03 Marks will be awarded for each completed project having cost between Rs. 200 million to Rs. 300 million. Full marks (15) will be given for 5 such projects. No marks will be given if similar project cost is less than Rs. 200 million.	Work orders and completion certificates duly attested from the relevant department(s)/ organization shall be provided in support.

2. Personnel Capabilities

Credit Marks shall be awarded under this category using the following criteria:

Sr. No	Position	Marks
1	B.Sc Engineers registered with Pakistan Engineering Council (PEC)	14
2	Associates Engineers (DAE) Civil	6

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained	Further Explanation
i)	B.Sc Engineers registered with Pakistan Engineering Council (PEC)	14	<u>Experience:</u> 06 Marks will be given if the individual experience of at least 01 No. of B.Sc Civil Engineers (professional) is equal to 15 years or above. <u>Strength of Engineers (08 Marks)</u> 02 Marks will be given for each Graduate Engineer having B.SC (CIVIL, ELECTRICAL & MECHANICAL) and registered with PEC and having experience 10 years or above. (Full marks (08) will be given for 04 such engineers)	Engineers must be same as mentioned in the PEC registration certificate. Only those Engineers would be considered for whom CV, copy of degree, valid PEC registration Certificate, Appointment letter, undertaking along with PEC biometric verification (for the current year) are attached which show his detail of experience and qualification along with appointment letter.
ii)	Associates Engineers (DAE)	06	<u>Experience:</u> 04 Marks will be given if the individual experience of at least 2 nos. of Associates Engineers (D.A.E Civil, Electrical) is equal to 10 years or above. <u>Strength of Associate Engineers.</u> 01 Mark will be given for each individual DAE Engineer (Civil). (Full marks (02) will be given for 02 such Associate Engineers)	Only those Associates Engineers will be considered for whom CV, copy of 3 years Diploma, copy of registration Certificate with Technical board KP, Appointment letter and undertaking are attached which show his detail of experience and qualification along with appointment letter.
Total Marks Allocated for Personnel Capabilities			20	

3. Equipment Capability

- 3.1 Critical equipment required for the Project shall be specified by the User/Employer.
- 3.2 High value equipment should be an option to purchase, lease or hire.
- 3.3 Bidder must demonstrate below equipment in its bids on original stamp paper and provide details as per prescribed formats and will also verify as and when required. In case of disinformation regarding below equipment, bidder shall be treated as disqualified/non responsive.
- 3.4 Credit Marks shall be granted on the basis of the following criteria for various kinds of equipment relevant for the Project:

Sr. No.	Minimum Required Qty.	Marks Assigned
1.	Concrete mixers with Lifts	04
2.	Form Work (25,000 Sq. ft) (Steel)	02
3.	Scaffolding Pipe (35,000 Rft)	02
4.	Total Station & Level machine with staff	01
5.	Steel Cutting Machine	01
6.	Plate Compactors & Concrete Vibrators	02
7.	Excavators	02
8.	Dumpers	02
9.	Tractors with Trolley	01
10.	Roller Machine (small)	01
11.	Tractor with Blade	01
12.	Loader	01
Total Marks Allocated for Equipment Capabilities= 20		

4. Financial Soundness

Credit Marks shall be awarded on the basis of the following criteria: -

Sr. No.	Description	Maximum Marks	Further Explanation
i).	Available Bank Credit Line (Bank confirmation certificate in original must be attached). - Full marks (15) will be given if the available bank credit line is equal to or more than 500 million. 10 Marks will be awarded if the available Bank Credit Line is between Rs.400 Million to Rs. 499 Million. 05 Marks will be awarded if the available Bank Credit Line is between Rs. 300 Million to Rs. 399 Million. - Bank Credit Line below 300 million will be not considered.	15	Marks will be given If the constructor provides the original bank credit line with dates of current month of bid submission. The Procuring Agency reserves the right to seek confirmation of the authenticity, validity, and availability of the stated credit facility from the issuing bank or through other appropriate means. Any credit facility that cannot be satisfactorily verified shall not be considered for evaluation.
ii).	Working Capital in last 3 years $W.C = \text{Total Assets} - \text{Current Liabilities}$ 05 Marks will be awarded if the available Working Capital in last 3 years is equal or more than Rs. 500 Million. 03 Marks will be awarded if the Working Capital in last 3 Years is between Rs.400 Million to Rs. 499 Million. 02 Marks will be awarded if the Working Capital in last 3 Years is between Rs.300 Million to Rs. 399 Million. - Working capital in last 3 years below 300 million will be not considered.	05	For Financial Status assessment, the Applicants may be required to submit Audited financial statements in original for verified firm for the last three years or any other document which verifies their Financial Status.
iii).	Annual Turn Over in last 3 Years 05 Marks will be awarded if the Annual Turn Over in last 3 Years is equal or more than Rs. 500 Million. 03 Marks will be awarded if the Annual Turn Over in last 3 Years is equal or more than Rs. 400 to Rs. 499 Million. 02 Marks will be awarded if the Annual Turn Over in last 3 Years is between Rs.300 Million to Rs. 399 Million. - Annual Turn Over in last 3 Years below 300 million will be not considered.	05	For Financial Status assessment, the Applicants may be required to submit Audited financial statements for the last three years or any other document which verifies their Financial Status.
	Total Marks:		25

5. Joint Venture (JV)

5.1 Joint Venture (JV) is allowed as per rules framed by the Provincial Government.

6. Conflict of Interest

6.1 The Applicant must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed as Engineer for the contract, over the last five years. Any such association may result in disqualification of the Applicant.

7. Updating Prequalification Information

7.1 Bidders shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

8. Other Factors.

8.1 Only firms that have been prequalified under this procedure shall be invited to bid. A qualified firm may participate only in one bid for the contract. If a firm submits more than one bid, all bids including that bidder will be rejected. This rule will not apply in respect of bids which include specialist sub-constructors who are used by more than one bidder.

8.2 The Employer reserves the right to: -

- a) Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only bid among those prequalified bidders who meet the requirements of the contract(s) as amended. However, the Employer has to review the disqualified bids who originally do not meet the specified criteria for Pre-qualification.
- b) Reject or accept any application; and
- c) Cancel the prequalification process and reject all applications.

The Employer shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection, however, may be debriefed if solicited.

8.3 Applicants will be informed in writing by fax or mail within 15 days of the date for submission of applications (Invitation for Prequalification) of the result of their applications and may be debriefed if solicited.

Letter of Application

[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., telex no., cable and e-mail address]

Date:

To:

.....
[name and address of the Employer]

Sirs,

1. Being duly authorized to represent and act on behalf of (hereinafter “the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the following contract(s) under the*[name of the Project to be listed by the User/Employer]* project:

Contract No.	Description of Contract
1.	
2.	
3.	
4.	
5.	

{Note: The Applicant is to delete, any contract for which he does not wish to prequalify, and sign and date the deletion. If the prequalification refers to only one contract, delete this note and spaces for additional contract references}.

2. Attached to this letter are copies of original documents defining¹:
- (a) the Applicant's legal status;
 - (b) the principal place of business; and
 - (c) the place of incorporation (for applicants who are corporations); or
the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. Your Agency and its authorized representatives may contact the following persons for further information², if needed.

General and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Personnel Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

¹
For applications by joint ventures, all the information requested in the prequalification documents is to be provided for the joint venture, if it already exists, and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.

²
Application by joint ventures should provide information on a separate sheet information for each party to the application.

5. This application is made with the full understanding that:
- (a) bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
 - (b) your Agency reserves the right to:
 - (i) amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and
 - (ii) reject or accept any application, cancel the prequalification process, and reject applications; and
 - (c) your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.
 - (d) your Agency shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.

Applicants who are not joint ventures should delete para 6&7 and initial the deletions.

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.
7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) signed so as to legally bind all partners, jointly and severally; and
 - (b) submitted with a Joint Venture agreement providing the joint and several liabilities of all partners in the event the contract is awarded to us.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (name and signature of other partners of the joint venture)

Application Form A-1

General Information

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.

Where the Applicant proposes to use named subcontractors for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex
5.	Place of Incorporation/Registration	Year of incorporation/registration
6.	Email Address	

NATIONALITY OF OWNERS		
NAME		NATIONALITY
1.		
2.		
3.		
4.		
5.		

Application Form A-2

General Experience Record

Name of Applicant or partner of a joint venture

All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past five years.

Use a separate sheet for each partner of a joint venture.

Annual Turnover (Construction only)		
Year	Turnover (in actual currency)	Equivalent Rupees in Millions.
1.		
2.		
3.		
4.		
5.		

Note: Please provide audit reports as supporting documents as mentioned in the criteria

Application Form A-3**Joint Venture Summary**

Names of all Partners of a Joint Venture	
1. Lead Partner	
2. Partner	
3. Partner	
4. Partner	
5. Partner	
6. Partner	

Total value of annual construction turnover, in terms of work billed to clients,

Annual Turnover Data (Construction only; Equivalent in Pak Rupees, Millions)						
Partner	Form A-2 Page No.	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
6. Partner						
Total:						

Application Form A-4

Particular Experience Record

Name of Applicant or partner of a joint venture

To prequalify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the: Instructions to Applicants”.

On a separate page, using the format of Application Form A-5, each applicant or partner of a Joint Venture is required to list all contracts of a value equivalent to Pak Rs.-(User/Employer to provide the amount) million, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last five years¹. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.

Where the Applicant proposes to use named subcontractor(s) for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the information in the afore-mentioned forms should also be supplied for each specialist subcontractor.

Application Form A-5

Details of Contracts of Similar Nature and Complexity

Name of Applicant or partner of a joint venture

Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalif
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) _____ Years _____ Months
11.	Specified Requirements

Note: Please provide Letter of Award as supporting documents as mentioned in the criteria.

1

Where applications are being invited for a number of contracts, suitable wording should be introduced, to allow applicants to apply for individual contracts or groups of contracts (slice and package contracts).

Application Form A-6

Summary Sheet: Current Contract Commitments/Works in Progress

Name of Applicant or partner of a joint venture

Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

Name of Contract	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		

Note: Please provide Letter of Award as supporting documents as mentioned in the criteria

Application Form A-7

Personnel Capabilities

<i>Name of Applicant</i>

For specific positions essential to contract implementation, Applicants should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form A-8).

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

Note: Please provide CVs, Educational Certificates, Experience Record and proof of employment in the firm for each individual as mentioned in the criteria

Application Form A-8

Candidate Summary

<i>Name of Applicant</i>

Position		Candidate [Tick appropriate one] ☐ Prime ☐ Alternate
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
Present employment	4. Name of employer	
	Address of employer	
	Telephone	Contact (manager/personnel officer)
	Fax	Telex
	Job title of candidate	Years with present employer

Summarize professional experience over the last 20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

Application Form A-9

Equipment Capabilities

Name of Applicant

The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. A separate Form shall be prepared for each item of equipment listed in para 3.2.4 of the Instructions to Applicants, or for alternative equipment proposed by the Applicant.

Item of Equipment		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current status	5. Current location	
	6. Details of current commitments	
Source	7. Indicate source of the equipment ☐ Owned ☐ Rented ☐ Leased	

Omit the following information if it is owned by the Applicant or partner.

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

Application Form A-10**Financial Capability*****Name of Applicant or Partner of a Joint Venture***

Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets should be attached.

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the previous five years, based upon known commitments, projected assets and liabilities in pak Rupees equivalent for the next two years.

Financial information in Pak Rs. Or equivalent	Actual: previous five year					Projected: next two years	
	1	2	3	4	5	6	7
1. Total assets							
2. Current assets							
3. Total liabilities							
4. Current liabilities							
5. Profits before taxes							
6. Profits after taxes							

Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments (Instructions to Applicants, para 3.2.5).

Source of financing	Amount (Pak Rs. or equivalent)
1.	
2.	
3.	
4.	

Attach audited financial statements for the last three years (for individual applicant or each partner of joint venture).

Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.

Application Form A-11

Litigation History

Name of Applicant or Partner of a Joint Venture

Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution (Instructions to Applicants, para 3.2.6). A separate sheet should be used for each partner of joint venture.

Year	Award FOR or AGAINST Applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount (current value Pak Rs. or equivalent)