

SITUATION VACANT

Online applications are invited from candidates having Khyber Pakhtunkhwa / Merged Districts Domicile on Contract Basis for Initial Period of (One) 01-Year Extendable on Satisfactory Performance till completion of the PROJECT (on Yearly Basis) for the following Vacancies:

S. No	Name of Post	BPS	No. of Vacancies	Age Limit (Years)	Qualification / Experience
1	Assistant Director Legal	17	01	25-40	i) Bachelor in Law from an institution of international repute/recognition. ii) Qualification to practice law in at least one donor funded project. iii) Possess a minimum of 05 years of practical experience in a comparable position (Relevant work experience practicing law in donor funded project with a well-recognized law Firm and/or an International/Regional Financial Institution and/or Development Institution will be preferred). iv) Have excellent understanding of the World Bank Legal Guidelines. v) Strong written and spoken communication skills in English.
2	Office Assistant	16	05	21-32	Second Class Bachelor's Degree from a Recognized University
3	Accounts Assistant	16	02	21-32	At least Second-Class Bachelor's Degree in Business Administration or Commerce or its Equivalent Qualification from a Recognized University, with three years' Experience in the Relevant Field.
4	Computer Operator	16	07	22-30	(a) At least Second-Class Bachelor's Degree in Computer Science or Information Technology (BCS/BIT Hons 04 years) from a recognized University or (b) At least Second-Class Bachelor's Degree from a recognized University with One Year Diploma in Information Technology from a Recognized Board of Technical Education.
5	Junior Clerk	11	04	18-30	(a) at least Second Division Intermediate Certificate or its equivalent qualification from a recognized Board; and (b) a speed of Thirty (30) Words per Minute in English Typing.
6	Driver	05	12	21-35	Possessing a valid LTV/HTV Driving Licence with five (05) years' Experience, having Primary/Middle Standard Qualifications.

TERMS & CONDITIONS.

1. Candidates will be provisionally allowed to appear in the ETEA Screening Test based on the credentials provided. However detailed scrutiny will be carried out by the Appointing Authority and if any candidate is found ineligible in any respect at any stage of the recruitment process, he/she will be disqualified by the Appointing Authority.
2. All the candidates will be required to create profile on ETEA's website. After creating the profile and before applying/depositing fee for any post, such candidates will have to print E-Sahulat token from ETEA's website and get their CNIC No. verified from any NADRA E-Sahulat franchise (Kiosk). Without such verification, they will not be able to apply for any post.
3. Interview calls letter will be issued to short listed candidates only.
4. Screening of candidates will be based on a test to be prescribed and conducted by ETEA.
5. Candidates should be eligible in all respects before or by the last date of receipt of the applications.
6. Applications received after due dates will not be entertained. Incomplete applications or application submitted with fake documents/information shall be rejected at any stage of the recruitment process.
7. Candidates intending to apply for more than one post shall apply separately for each post with separate fee.
8. Competent Authority reserves the right to increase/decrease the number of vacancies while mentioning a cogent reason thereof.
9. The candidates earlier applied for the **PO Box-627** advertised / published vide **INF (P) 3732 / 22 dated 23 June 2022** needs to apply as a fresh.
10. No TA/DA will be admissible for test/Interview.
11. In case of foreign degree, equivalent certificates from HEC must be provided.
12. Errors/Omissions in number of posts are subject to rectification.

HOW TO APPLY

1. Interested candidates may first visit www.etea.edu.pk and apply for the posts online.
2. After successful submission of online application, a prescribed online deposit slip (having token number, Project code & candidates' personal information) will be generated.
3. Take a printout of the generated deposit slip & deposit the prescribed test fee (nonrefundable) through Easypaisa app or Agent or at any branch of UBL Bank or via UBL OMNI agent.
4. After successful fee submission, please keep the original deposit slip (candidate copy) having bank desired stamp with yourself and do not share it with anyone else.
5. After online apply, don't send documents/testimonials to ETEA office, copies of testimonials/ documents will however, be provided by the candidates who qualify the screening test, as and when required by the Appointing Authority for scrutiny purposes.
6. Availability of online Application Form on www.etea.edu.pk on **2nd October 2025**
7. Last date for submission of online Application is **22nd October, 2025**
8. Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from www.etea.edu.pk. Candidates are directed to do not give ported/converted mobile number.
9. Test Date, Time & Venue will be mentioned on Roll No. Slip.
10. No separate Call Letter will be issued to candidates for screening test through postal/courier means.


PROJECT DIRECTOR
PIU, KP-RAP, C&W DEPARTMENT
PESHAWAR