

**D) ENGINEERING SERVICE**

**APPENDIX**

Sl. No.	Nomenclature of the Post	Minimum Qualification for Appointment	Age Limit	Method of Recruitment
1	Chief Engineer	3	4	5
2.	Superintending Engineer/Principal Design Engineer	–	–	By selection, on merit from amongst Superintending Engineers/Principal Design Engineers, with at least 17 (seventeen) years of service in BPS-17 and above, possessing Degree in B.E/B.Sc. Engineering (Civil) from a recognized University and have successfully completed Senior Management Course Training. By promotion, on the basis of seniority-cum-fitness, from amongst the Executive Engineers/Design Engineers/Senior Engineers/Research Officers with at least 12 (twelve) years of service in BPS-17 and above, possessing Degree in B.E/B.Sc. Engineering (Civil/Mechanical/Electrical) from a recognized University.
3.	Executive Engineer/Design Engineer/Senior Engineer/Research Officer	–	–	By promotion, on the basis of seniority-cum-fitness, from amongst the Sub Divisional Officers/Assistant Engineers/Junior Engineers/Assistant Research Officers, possessing Degree in B.E/B.Sc. Engineering, (Civil/Mechanical/Electrical) from a recognized University, with at least 5 (five) years service as such, and have passed the Professional Examination as prescribed in B&R Code.
4.	Sub Divisional Officer/Assistant Engineer/Junior Engineer/Assistant Research Officer	Degree in BE/B.Sc. Engineering (Civil/Mechanical/Electrical) from a recognized University	21 – 32 Years	<p>“(a) Sixty five percent (65%) by initial recruitment;</p> <p>(b) sixteen and half percent (16.50%) by promotion, on the basis of seniority-cum-fitness, from amongst the Sub Engineers who hold a Diploma of (Civil, Mechanical or Electrical) and have passed Departmental Professional Examination with 10 (ten) years service as such;</p> <p>(c) five percent (5%) by promotion, on the basis of seniority-cum-fitness, from amongst the Sub Engineers who possess Degree of B.E or B.Sc. Engineering (Civil, Mechanical or Electrical) at the time of their joining service and have passed Departmental Professional Examination with 05 (five) years service as such;</p> <p>(d) three and half percent (3.5%) by promotion, on the basis of seniority-cum-fitness, from amongst the Sub Engineers who acquired Degree of B.E or B.Sc. Engineering (Civil, Mechanical or Electrical) during service and have passed Departmental Professional Examination with 05 (five) years service as such; and</p> <p>(e) ten percent (10%) by promotion, on the basis of seniority-cum-fitness, from amongst the Sub Engineers having Degree of B-Tech (Hons) and have passed Departmental Professional Examination with 05 (five) years service as such”</p> <p>Note: The seniority in all cases shall be determined from the date of initial appointment</p>
5.	Sub Engineer	Diploma of Associate Engineering (Civil)/Electrical/Mechanical from a recognized Board of Technical Education	18 – 30 Years	<p>a. Seventy Five percent (75%) by initial recruitment;</p> <p>b. Five percent (5%) by promotion, on the basis of seniority-cum-fitness, from amongst the Work Superintendents/ Work Supervisors/Surveyors, with five years service as such, having three years Diploma of Associate Engineering in Civil Technology from a recognized Board;</p> <p>Note-1: For the purpose of promotion, joint seniority list of Works Superintendents, Supervisors and Surveyors, with reference to their regular appointment to the post shall be maintained and in case the two dates are similar, the official in BS-11 shall rank senior</p> <p>c. Five percent (5%) by promotion, on the basis of seniority-cum-fitness, from amongst the Road Inspectors, with seven years service as such, having three years Diploma of Associate Engineering in Civil Technology, from a recognized Board;</p>

				<p>d. Five percent (5%) by promotion, on the basis of seniority-cum-fitness, from amongst the Work Superintendents/Work Supervisors/Road Inspectors, with seven years service as such, having three years Diploma in Electrical/Mechanical Technology from a recognized Board;</p> <p>Note-2: For the purpose of promotion, joint seniority list of Works Superintendents/Work Supervisor &amp; Road Inspectors, with reference to their regular appointment to the post shall be maintained. In case the two dates are similar, the official in BS-11 shall rank senior</p> <p>e. Two point five percent (2.5%) <b>By Transfer</b> from amongst the Draftsman with seven years service as such, having Diploma in Civil/Electrical/Mechanical Technology, from a recognized Board;</p> <p>f. Two point five percent (2.5%) by promotion, on the basis of seniority-cum-fitness, from amongst the Tracers with ten years service as such, having Diploma in Civil/Electrical/Mechanical Technology, from a recognized Board; and</p> <p>g. Five percent (5%) by promotion, from amongst the Work Superintendents/Work Supervisors/Road Inspectors, who have passed "B" Grade Departmental Examination with seven years service as such;</p> <p>Note-3: For the purpose of promotion, joint seniority list of Works Superintendents/Work Supervisors &amp; Road Inspectors, with reference to their regular appointment to the post shall be maintained. In case the two dates are similar, the official in BS-11 shall rank senior</p> <p>Note-4: (i) If no suitable candidate is available for transfer, as prescribed in sub clause (e), then the vacancy shall be filled in by way as prescribed in sub clause (b); and</p> <p>(ii) If no suitable candidate is available for promotion, as prescribed in sub clause (f), then the vacancy shall be filled in by way as prescribed in sub clause (c);</p>
6.	Work Superintendent/Work Supervisor	<p>a. Secondary School Certificate from a recognized Board; and</p> <p>b. Diploma of Associate Engineering in Civil Technology from the Board of Technical Education</p>	18 – 30 Years	By Initial Recruitment.
7.	Surveyor	<p>a. Secondary School Certificate from a recognized Board; and</p> <p>b. Diploma of Associate Engineering in Civil Technology from the Board of Technical Education</p>	18 – 30 Years	By Initial Recruitment.
8.	Road Inspector	Diploma of Associate Engineering in Civil Technology from a recognized Board of Technical Education	20 – 30 Years	<p>a) Fifty percent (50%) by Initial Recruitment AND</p> <p>b) Fifty percent (50%) by promotion, on basis of seniority-cum-fitness, from amongst Work Munshies with at least ten years services as such</p>
9.	Work Munshi	Secondary School Certificate from a recognized Board.	20 – 30 Years	By Initial Recruitment

Sl. No.	Nomenclature of the Post	Minimum Qualification for Appointment	Age Limit	Method of Recruitment
1	2	3	4	5
10.	Principal Consulting Architect	--	--	By promotion, on the basis of seniority-cum-fitness, from amongst the Senior Architects with at least 12 (twelve) years service in BS-17 and above.
11.	Senior Architect	--	--	By promotion, on the basis of seniority-cum-fitness, from amongst the Junior Architects with at least 5 (five) years service as such.
12.	Junior Architect	Bachelor's Degree in Architecture from Higher Education Commission's recognized University/College/Institute	22 - 30 years	By Initial Recruitment
13.	Chief Draftsman (Architect)	--	--	By promotion, on the basis of seniority-cum-fitness, from amongst the Architectural Assistants, with at least 5 (five) years service as such.
14.	Architectural Assistant	--	--	By promotion, on the basis of seniority-cum-fitness, from amongst the Senior Architectural Draftsman/Senior Computer Aided Design (CAD) Operator, with at least 3 (three) years service as such.
15.	Senior Architectural Draftsman/Senior Computer Aided Design (CAD) Operator	a. Three years Diploma in Architectural Technology from recognized Institute/ Board of technical Education with AutoCAD knowledge;  OR b. Two years Certificate Course in Civil Draftsmanship from a recognized Institute/Board of Technical Education with AutoCAD knowledge.	18 - 30 years	a. Fifty percent (50%) by Initial Recruitment; and b. Fifty percent (50%) by promotion, on the basis of seniority-cum-fitness, from amongst the Junior Architectural Draftsman/Junior Computer Aided Design (CAD) Operator, with at least 5 (five) years service as such
16.	Junior Architectural Draftsman/Junior Computer Aided Design (CAD) Operator	Two years Certificate Course in Civil Draftsmanship from a recognized Institute/ Board of Technical Education with AutoCAD knowledge	18 - 30 years	By Initial Recruitment

III) MINISTERIAL ESTABLISHMENT

Sl. No.	Nomenclature of the Post	Minimum Qualification for Appointment	Age Limit	Method of Recruitment
1	2	3	4	5
17.	Administrative Officer/Budget & Accounts Officer	—	—	By promotion, on the basis of seniority-cum-fitness, from amongst the Superintendents, with at least 5 years service as such.
18.	Superintendents			By Promotion, on the basis of seniority-cum-fitness, from amongst Assistants and Senior Scale Stenographers with at least five years service as such. <b>Note:</b> For the purpose of promotion, a joint seniority list of Assistants and Senior Scale Stenographers will be maintained. If the date of appointment of both the officials is the same, then Assistant will rank senior.
19.	Divisional Accounts Officer	--	--	By Transfer from Audit Department
20.	Senior Scale Stenographer	a. Bachelor's Degree/B-Com from a recognized University; AND b. A speed of 100 words per minute in short hand in English and 40 words per minute in English typing	18 - 30 years	By promotion, on the basis of seniority-cum-fitness, from amongst the Stenographers (Junior) with at least five years services as such. <b>Note:</b> If no suitable candidates are available for promotion, then by <b>Initial Recruitment</b> .
21.	Assistant	Second Class Bachelor's Degree from a recognized University	21 - 32 years	a. Twenty five percent (25%) by Initial Recruitments; and b. Seventy five percent (75%) by promotion, on the basis of seniority-cum-fitness, from amongst the Accounts Clerks/ Senior Clerks, with at least five years service as such. <b>Note:</b> For the purpose of promotion a joint seniority list of Accounts Clerks and Senior Clerks shall be maintained
22.	Stenographer (Junior)	a. Intermediate/D-Com from a recognized Board; b. A speed of 50 words per minute in Short hand in English and 35 words per minute in English typing; and c. Computer knowledge of MS Word and Excel	18 - 30 years	By Initial Recruitment

Sl. No.	Nomenclature of the Post	Minimum Qualification for Appointment	Age Limit	Method of Recruitment
1	2	3	4	5 Method of Recruitment
23.	Accounts Clerk/Senior Clerk	--	--	
24.	Junior Clerk	i. Secondary School Certificate from a recognized Board; and ii. A speed of 30 words per minute in English typing	18 - 28 years	
25.	Driver	Possessing a valid LTV/HTV Driving License with five years experience, having Primary/Middle Standard qualifications	21 - 35 years	
26.	Dafary /Record Lifter/Dafadar	Literate/Middle, preference will be given to Ex-Service Man	18 - 40 years	
27.	Naib Qasid	Middle Standard qualification	18 - 40 years	By Initial Recruitment
28.	Chowkidar	Literate/Primary Standard qualification	18 - 40 years	By Initial Recruitment
29.	Barkandaz	Preferably literate	18 - 45 years	By Initial Recruitment

**Note:** The joint seniority of Naib Qasids/Chowkidars/Barkandazs shall be maintained for the purpose of promotion, if no suitable candidates are available, for promotion, then by initial recruitment

By promotion, on the basis of seniority-cum-fitness from amongst the Naib Qasids, Chowkidars, and Barkandazs having qualification of Secondary School Certificate; with at least three years service as such"

**Note:** For the purpose of promotion, there shall be maintained a joint seniority list of Dafaries, Record Lifters, Naib Qasids, Chowkidars, with reference, to the date of regular appointment to the post or that of acquiring the Secondary School Certificates, whichever is later; provided that if two dates are the same, the person older in age or having longer service, whichever is more beneficial to him, shall rank senior.

a. Sixty seven percent (67%) by Initial Recruitment; AND  
b. Thirty three percent (33%) by promotion, from amongst the Dafaries, Record Lifters, Naib Qasids, Chowkidars, and other equivalent posts who have passed Secondary School Examination and have at least two years service as such in the Department

**IV) TECHNICAL DRAFTSMAN AND TRACERS**

Sl. No.	Nomenclature of the Post	Minimum Qualification for Appointment	Age Limit	Method of Recruitment
1	2	3	4	5
30.	Chief Draftsman	--	--	By promotion, on the basis of seniority-cum-fitness, from amongst the Circle Head Draftsman, with at least 3 (three) years service as such.
31.	Circle Head Draftsman	--	--	By promotion, on the basis of seniority-cum-fitness from amongst the Head Draftsman/ Divisional Head Draftsman with at least 3 (three) years service as such.
32.	Head Draftsman/ Divisional Head Draftsman	--	--	By promotion, on the basis of seniority-cum-fitness, from amongst the Draftsman with at least 3 (three) years service as such.
33.	Draftsman	<p>a. At-least 2<sup>ND</sup> Division Secondary School Certificate form recognized Board; AND</p> <p>b. Two years Certificate Course in Civil Draftsmanship from a recognized Institute or Board of Technical Education; AND</p> <p>c. Six (06) months course in AUTOCAD (2-D, 3-D) drawing and Computer knowledge of MS office from a recognized Trade Testing Board (TTB)</p>	18 - 30 years	<p>a. Fifty percent (50%) by Initial Recruitment</p> <p>b. Twenty Five percent (25%) by promotion, on the basis of seniority-cum-fitness, from amongst the Tracers having Certificate of Civil Draftsman course of two years duration from recognized Board of Technical Education with 3 years service as such; and</p> <p>c. Twenty Five percent (25%) by promotion, on the basis of seniority-cum-fitness, from amongst the Tracers, who have qualified the prescribed Departmental Examination of Draftsman, and having 3 years service as such.</p> <p><b>Note:</b> If no suitable candidate is available for promotion against the quota at (b) then the vacancy shall be filled-in, by the way as prescribed at (c) and Vice-Versa.</p>
34.	Tracer	<p>i. At-least 2<sup>ND</sup> Division Secondary School Certificate form recognized Board;</p> <p>ii. Survey course of at least 6-9 months duration from recognized Institute or Board of Technical Education; AND</p> <p>iii. Three (03) months course in AUTOCAD (2-D, 3-D) drawing and Computer knowledge of MS office from recognized Trade Testing Board (TTB)</p>	18 - 30 years	<p>a. Seventy five percent (75%) by Initial Recruitment; and</p> <p>b. Twenty five percent (25%) by promotion, from amongst the Ferro-Printer/Ferro-Khalasi having Secondary School Certificate with two years service as such.</p>
35.	Ferro-Printer/Ferro Khalasi	Middle Standard qualification	18 - 40 years	By Initial Recruitment